

- 1) Use a **hyphen** in compound numbers from twenty-one through ninety-nine.
- 2) Use a **hyphen** in a fraction that is used as a modifier. Do not use a hyphen in a fraction used as a noun.
 - James awoke one-half hour before Harry. (modifier)
 - One third of the money will be spent on research. (noun)
- 3) Use a **hyphen** in certain compound nouns and compound modifiers only when it comes before the word it modifies.
 - My great-aunt loves to knit. (noun)
 - A well-rehearsed band played first. (modifier)
- 4) Use a **dash** to show a sudden break or change in thought.
 - Mary--she just turned twelve--is my neighbor.
- 5) Use **parentheses** to set off information that is not part of the main statement but is important to include.
 - The yo-yo (spinning top with string) has been popular for years.
- 6) Use **brackets** to enclose an explanation added to quoted or parenthetical material.
 - The doctor said, "It [the sprain] doesn't look serious."

Directions: Insert apostrophes, hyphens, dashes, parentheses, quotation marks, underlining, or brackets as needed.

1. Rolanda's dad is thirty seven years old.
2. The bakerys streusal a German dessert is my favorite.
3. The scoreboard donated by Christys Grocery needs to be replaced.
4. Mr. Jones the man who owns the Palace Theater gave us free tickets.
5. Did Ms. Beasley get together with her ex husband?
6. Bingo was Janines well trained dog.
7. Dr. Khanduja hes from India is my familys doctor.
8. Saint Bernards huge, hearty dogs are popular in the Alps.
9. The clock on my desk a present from mom is shaped like a computer.
10. The book Martian Chronicles has twenty two chapters.

11. Mr. Winston said, "Roseann really deserves this award the student achievement award for all her hard work this year."
12. The Lions Monroe High School soccer team thwarted our entire offense.
13. After dinner, we visited my great grandmother.
14. George loved the car because of its old fashioned appearance.
15. The brown mare we now have four horses turned out to be a great addition.
16. We should go camping on Aunt Merediths property this summer said Gus.
17. The basketball team scored eighty eight points.
18. One third cup of oil is needed to make these brownies.
19. Three fourths of our class enjoyed reading Indian in the Cupboard.
20. My cousin Phil he turned thirteen last month is staying at my grandmothers.
21. Josh is our first string tackle.
22. Alexa is looking forward to this months relaxing vacation at the beach.
23. The kiwi a small flightless bird native to Australia lays a large egg.
24. The batter, a lanky left hander, swung at Jakes first three pitches.
25. "That article in the newspaper the Chronicle was very controversial," said Mr. Dodge.
26. Please remember to read Lost Again page 5 which is the first chapter of our book Surviving the Storm.
27. One fifth of Mabels house was underwater after the storm.
28. The proposition passed with a two thirds majority.
29. Josie tried to join in the womens discussion.
30. I know its an unpopular decision tearing down the theater, said Mr.Cranky, but it must be done.